



FACT SHEET

Bookmark version 9 to 10 Upgrade Guide

May 2017

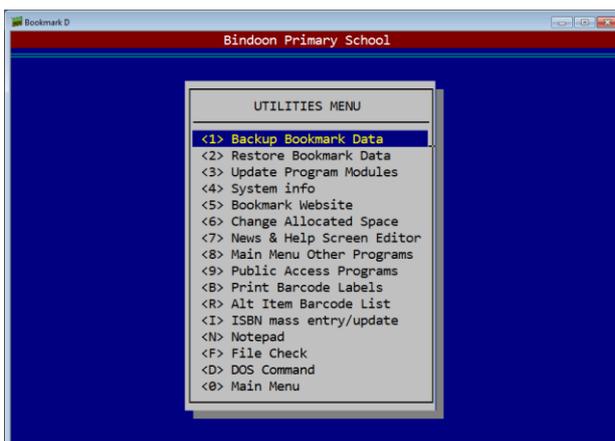
This document covers upgrading from Bookmark version 9 to version 10.

The upgrade is made by updating the existing Bookmark 9 system directly rather than installing a "fresh copy" of version 10. A new copy is only installed if the older version 9 is no longer working. If this is required, please contact the help desk.

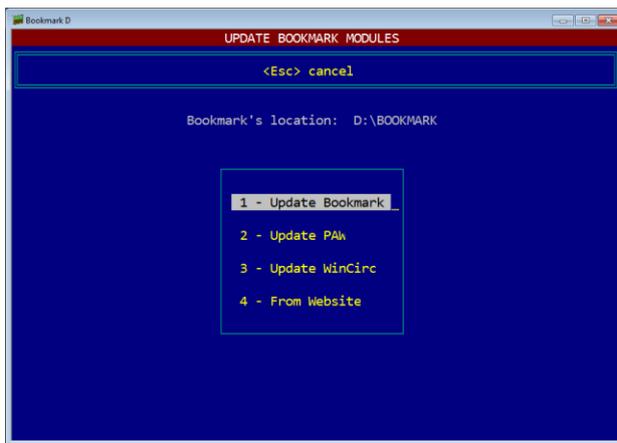
Note: upgrade Bookmark before transferring the old program to a new host computer.

Upgrading to version 10 is irreversible.

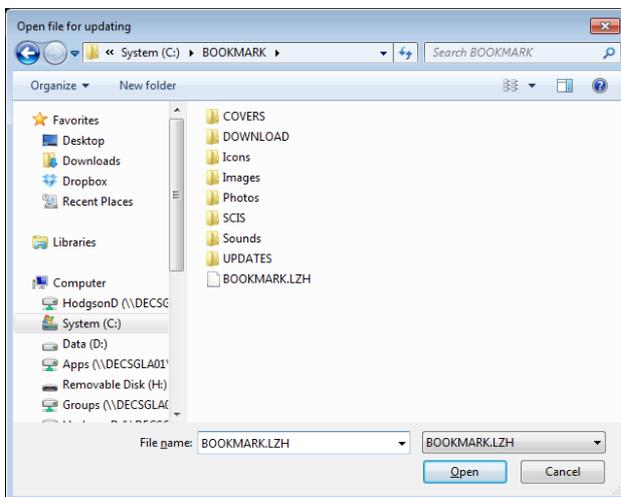
1. Download the special version 9 to 10 upgrade file from the website provided in the email. The filename is Bookmark.lzh (the same as all version 9 updates). This file is about 60Mb in size. Save the file on a USB flash drive or where Bookmark 9 itself is installed. Overwrite an old file of the same name if needed. Do not save to the Desktop or My Documents or Downloads as version 9 is unable to open it from those locations.
2. Make sure no part of Bookmark is open on any other workstation or host.
3. Open Bookmark 9. Go to Utilities. A password may be required.



4. Choose option <3> Update modules.

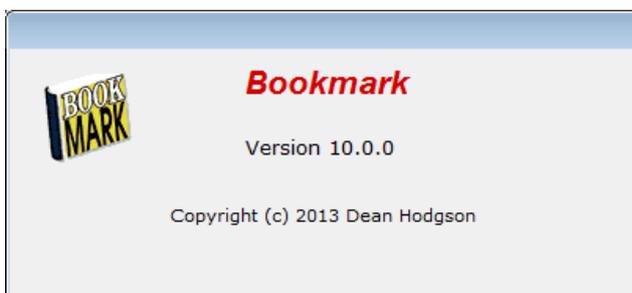


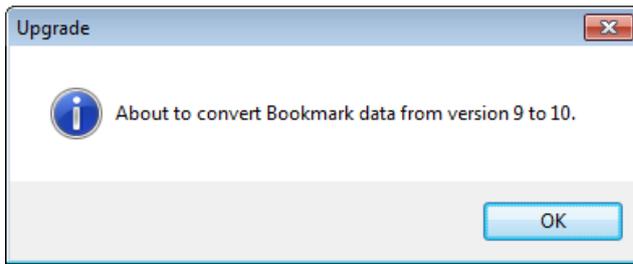
5. Select 1 – Update Bookmark.



Use the file requester to locate the Bookmark.lzh upgrade file and open it.

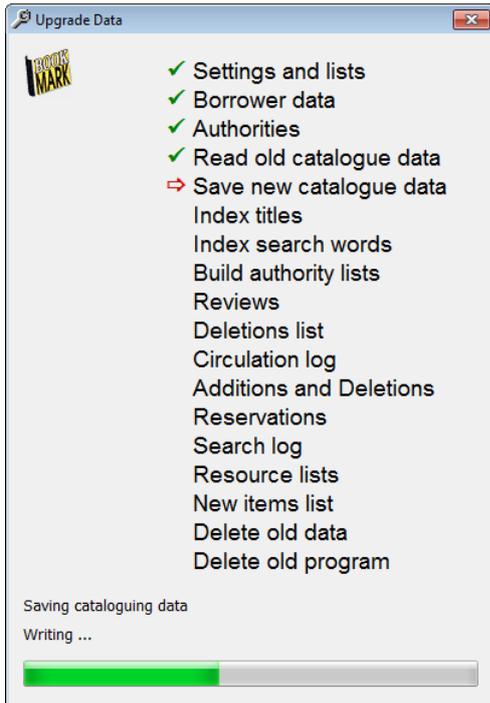
6. The version 10 components are extracted ('melted').
7. When 'melting' is complete, press Enter, leave Utilities and Close all of Bookmark. (It may be already closed).
8. Restart Bookmark. Version 10 will start.





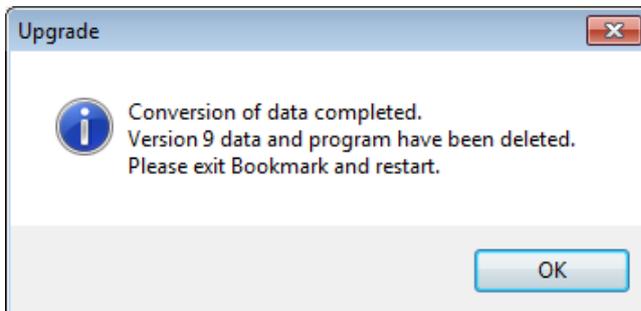
9. Click OK to proceed with the data conversion.

10. Version 10 will automatically convert version 9 data to the new version 10 database.



This step can take several minutes.

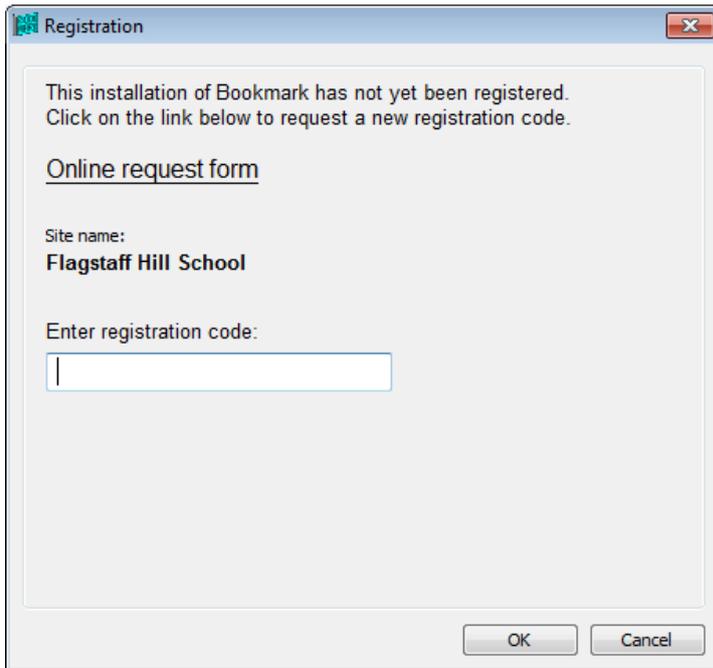
11.



When data conversion is complete, click on OK.

**Note: at this stage all version 9 data and program have been erased!
(But a backup has also been made...)**

12.



Click on the link "Online request form". This goes onto the Internet and presents a form. Fill out the fields and submit. The Bookmark help desk will send via return email the registration code.

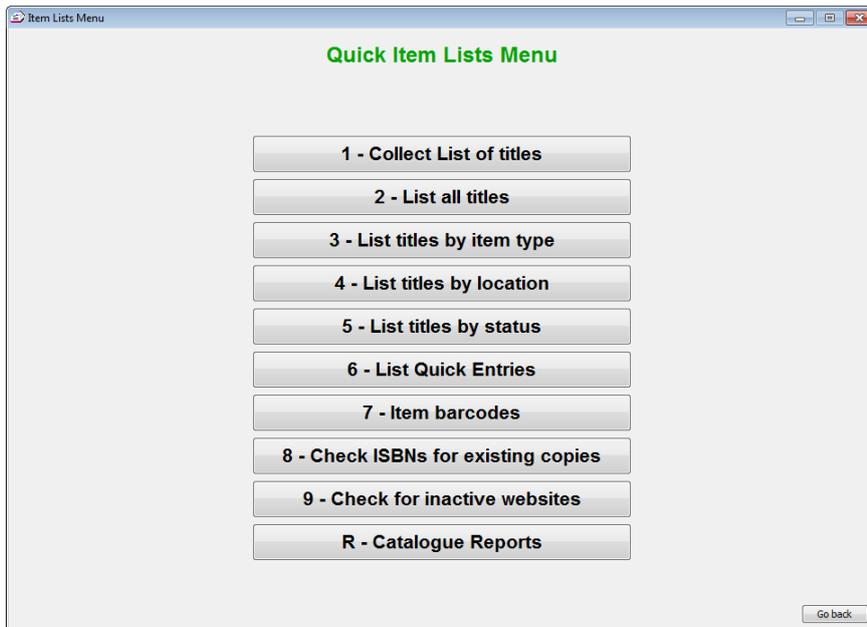
Note: you can click on OK without entering the code. The program will run without a code but the registration request will nag until a correct code is entered.

Check data

Open Cataloguing.



Click on Quick Lists.



Click on 2 – List All Titles.

If the data is present a list of all titles is presented.

Number	Title	Call number	Status	Item type	Item type description
3301	Listen to the Music.	780.7 DOR	7	TR	Teacher Resource
20016	ABORIGINAL studies.	994.007 ABO	1	B	Book
20403	Threading Hands		1	ME	Maths Equipment
20528	Michael Finnigin, tap your chinigin: developin...	782.42 NIC	1	B	Book
20773	CHAMBERS essential English dictionary.	423 CHA	4	B	Book
20836	Si ch pr : a second book of sounds ; illustrat...	372.4 FIN	7	B	Book
21518	MATHEMATICS teacher support material : m...	510.7 MAT	8	B	Book
21523	MATHEMATICS teacher support material : m...	510.7 MAT	7	TR	Teacher Resource
21532	MATHEMATICS teacher support material : m...	510.7 MAT	8	B	Book
21540	MATHEMATICS teacher support material : m...	510.7 MAT	7	TR	Teacher Resource
21543	MATHEMATICS teacher support material : m...	510.7 MAT	7	TR	Teacher Resource
21546	MATHEMATICS teacher support material : m...	510.7 MAT	8	B	Book
21557	Creative handwork ; illus. by the comp.	745.54 COR	7	TR	Teacher Resource
21598	Number, space, measurement : student supp...	510 MAC	8	B	Book
21601	MATHEMATICS teacher support material : m...	510.7 MAT	8	B	Book
21609	DOING and thinking : primary school science...	507 DOI	7	TR	Teacher Resource
21610	Doing and thinking : primary school science :...	507 DOI	7	TR	Teacher Resource
21611	Doing and thinking : primary school science :...	507 DOI	7	TR	Teacher Resource
21612	Doing and thinking : primary school science :...	507 DOI	7	TR	Teacher Resource
21613	DOING and thinking : primary school science...	507 DOI	7	TR	Teacher Resource
21614	DOING and thinking : primary school science...	507 DOI	7	TR	Teacher Resource
21615	DOING and thinking : primary school science...	507 DOI	7	TR	Teacher Resource

Esc or Go back returns to the Borrowers Menu. Go Back to the Main Menu.

Click on Search.

If everything looks good, then version 10 is ready to be used.