

Bookmark Fact Sheet

Mass Import Genres from SCIS

September 2023

Genres are an alternative way to arrange books in libraries. Rather than fiction being arranged alphabetically by author, books are grouped by common themes.

Genres include terms like Fantasy, Science Fiction, Crime, Adventure stories, Utopian fiction, etc.

The “Mass MARC Update” feature in Bookmark can help schools genrefy their library.

Bookmark has a cataloguing field called Collections which can be renamed Genres. (See Genres fact sheet.) Collections or Genres can be searched and listed. The list can be seen in Search and Webopac and users can easily obtain a list of items for a genre.

When changing to a genre arrangement in the library, possibly thousands of books need to have their cataloguing data altered to reflect this. The Collections or Genres field should be filled with the correct genre. (It can hold more than one.) The field can be seen in AddEdit Items. A Collections authority list is maintained automatically.

The “Mass Import Update” function can be used to download and import genres (or other field data) into many books at once without having to go through them one-by-one to update. This is done from data contained in normal SCIS cataloguing files.

Click on Cataloguing then on *Import Items*.

Click on *Mass Import Update*.

1 - Make ISBN list file

2 - Update using MARC file

3 - Update using Z-Cataloguing

4 - View last batch

Mass updating genres works by placing an order with SCIS using ISBNs or the SCIS numbers, then processing the records SCIS provides.

There are two ways to mass import genres from SCIS.

- Order SCIS records from the website, download an order file, and mass import from it. Each is a separate step.
- Use Z-cataloguing / SCIS API to upload the order, download the records, and mass update in one step.

The second method is easier but is limited to a maximum of 100 titles per order.

Method One – Importing Genre Headings from a MARC File

First, produce a list of ISBNs that are to receive the genre data. This can be done in

1 - Make ISBN list file

Import Genres

Generate ISBN list

Step 1 - List items to be changed

Query Import Download Remove Print

Add item to list Add

Number	Title	ISBN	Scis no

0 items

Step 2 - Create order file

Save

Close

Make a list of the books first. This can be done with:

- A query
- Import – read a list of barcodes or item numbers from a file
- Download – import a list of barcodes or item numbers from a portable barcode reader (same process as in stocktaking)

The list can be large.

Once the list is ready, click on Save.

A file called "SCIS_order.txt" is produced. Save it where you can retrieve it later. The file contains a list of ISBNs or SCIS numbers (if available in your item data).

After producing a file with ISBNs, go to the SCIS website. Log in. Upload the file to the website and click on Create Request (like normal).

Download the results. It will be a normal zip file containing a MARC file and book cover images. It can be opened in Import MARC records or View Titles in MARC File.

2 - Update using MARC file

Once you have saved the file from scis, go back to Mass Import SCIS Genres and click on "Update using MARC file".

Tick the Collections or Genre field. Tick any other fields you may wish to update at the same time.

Choose to append the imported genre data and keep existing data, or to completely replace.

Click on Start.

Use the file requester to locate and open the SCIS file.

Bookmark will immediately import all of the genre headings in the SCIS file. It uses the ISBN and SCIS number to locate your items to be updated.

3 - Update using Z-Cataloguing

The other way to mass import for updating is to use Z-cataloguing. This also includes the SCIS API if you use that method instead.

