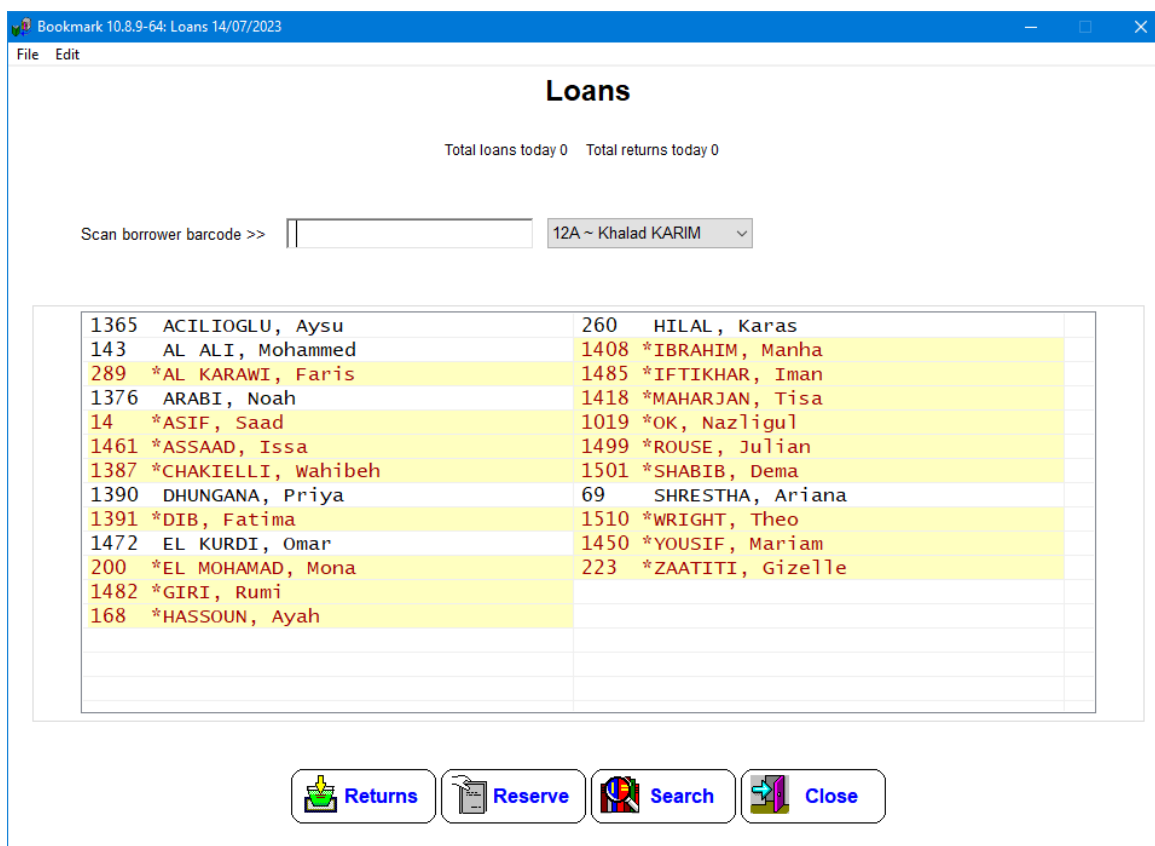


Bookmark Fact Sheet

Settings for Using Touch Screens In Loans

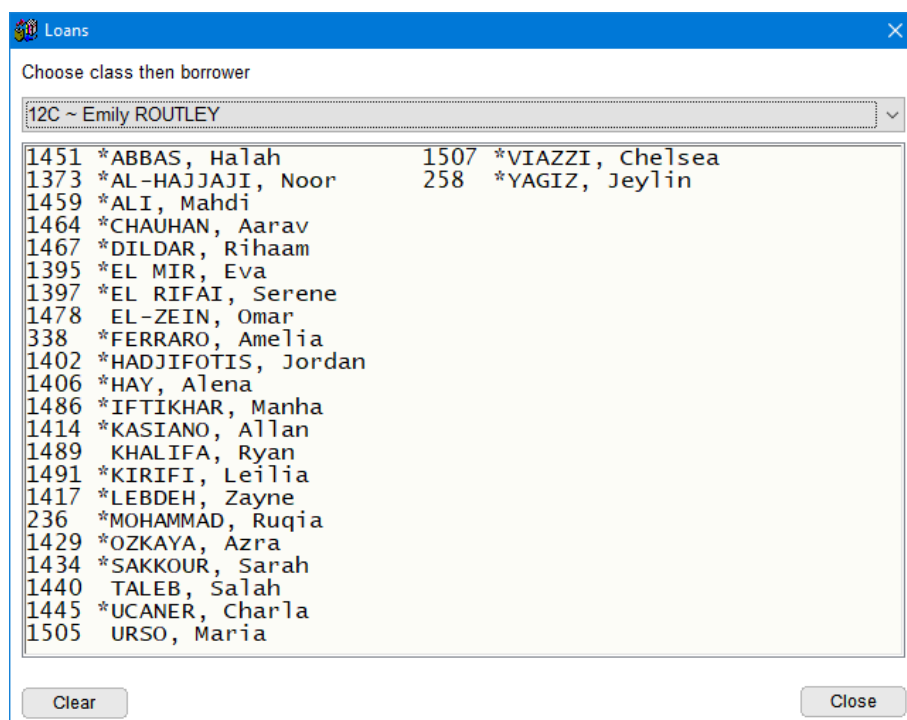
July 2023

On the Loans window, a dropdown list can be used to choose classes and borrowers instead of using barcodes or entering borrower numbers or names. With the class chooser control, Borrowers can be selected via a mouse click either from another dropdown list of names or from a list visible beneath.



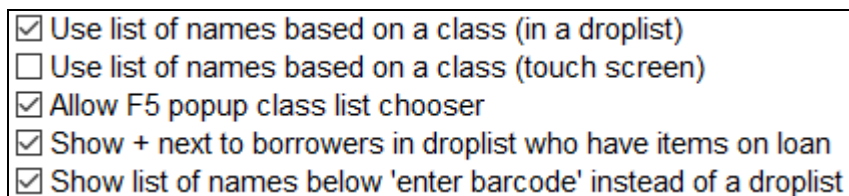
Click on a name instead of scanning a barcode, entering a borrower number or typing a name.

As an alternative, the F5 key can be set as a hotkey to pop up a class list chooser dialog.



By default the class list chooser control is inactive.

Go to Controls > Circulation Controls > Loans tab. In the middle of the switches list:



To activate the dropdown list on the Loans window, tick the “Use list of names based on a class (in a droplist)” checkbox.

The “Allow F5 popup class list chooser” checkbox allows selecting the class by pressing F5 instead of having a visible dropdown list.

The “Show +” checkbox tells the system to display a + next to any name with items on loan or a * if they have overdue. Colour combinations indicate if the borrower has items on loan or overdue. (Colours are set using the “Loans colour” popup and “Grid colours”.)

The checkbox “Show list of names below...” tells Bookmark to list the names beneath ‘Scan borrower barcode’ instead of choosing from another dropdown list. Note: if this is active, the Slider control cannot be used as they both use the same place!

Two font sizes are available for the list of borrowers:

- Normal
- Large

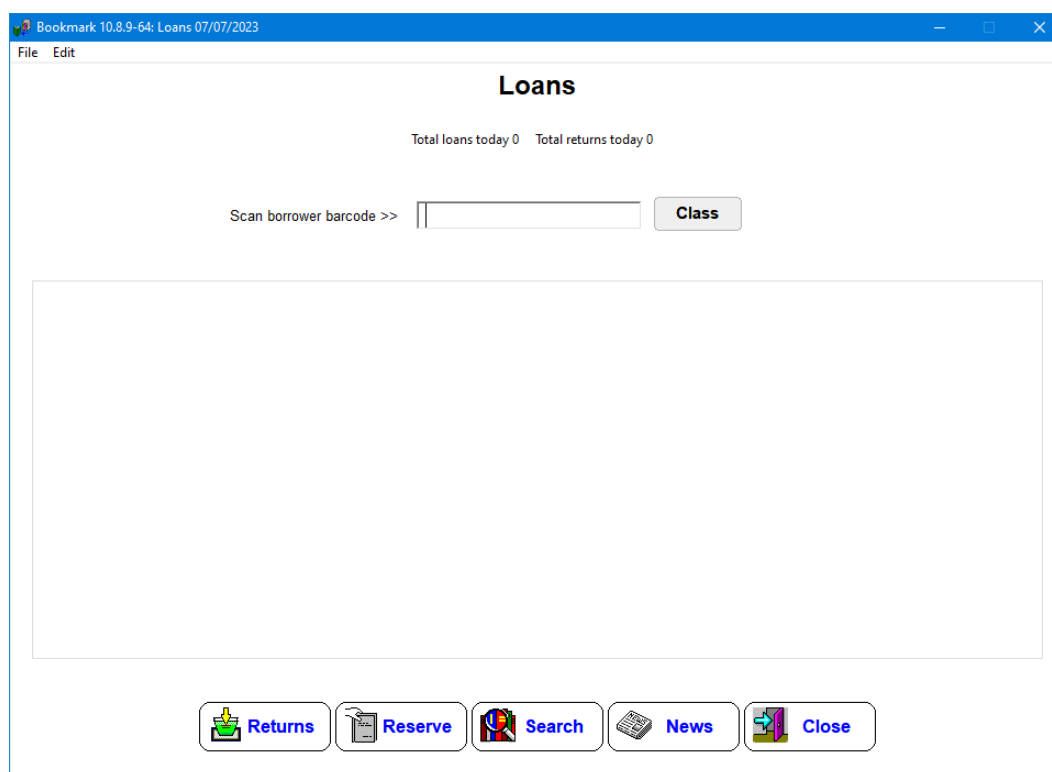
The size is selected by a droplist at the bottom right corner.

The dropdown lists are text-based and work with mouse controls. They are not sufficiently finger-friendly for touch screens.

Another checkbox is used to “switch on” the touch screen version. (It works without a touch screen, too, via the mouse.)

Put a tick next to “Use list of names based on a class (touch screen)”.

This activates the larger “Class” button on the Loans window:

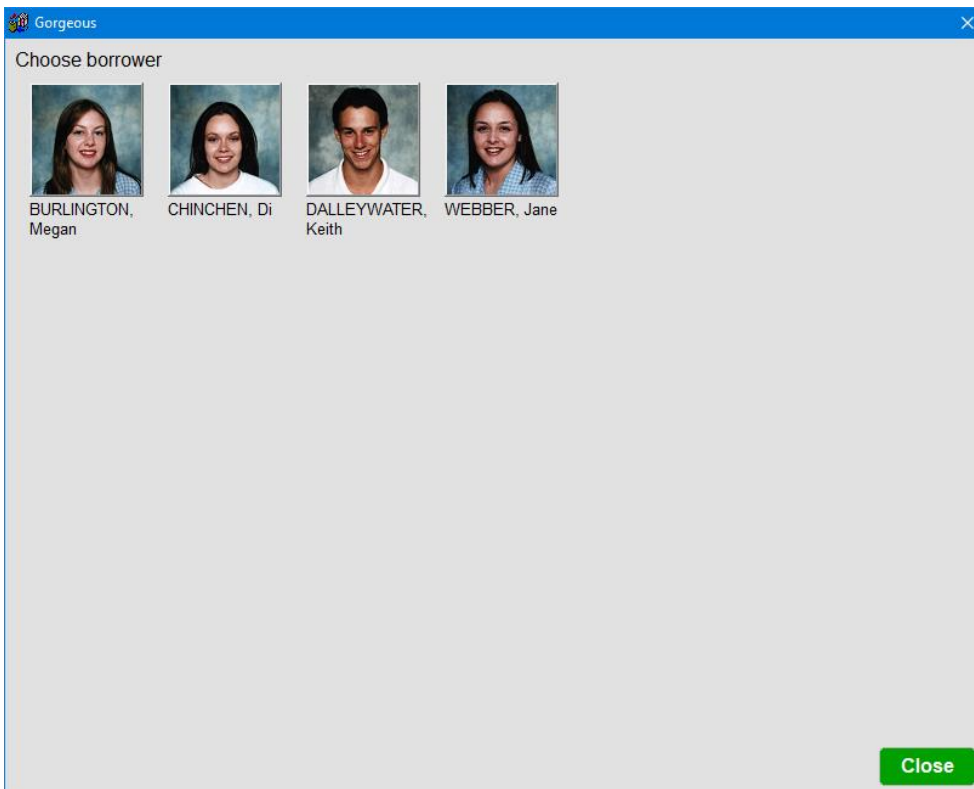


The **Class** button can be tapped (or clicked with a mouse). This brings up a popup window listing the classes:



The size of the popup window varies depending on the number of classes.

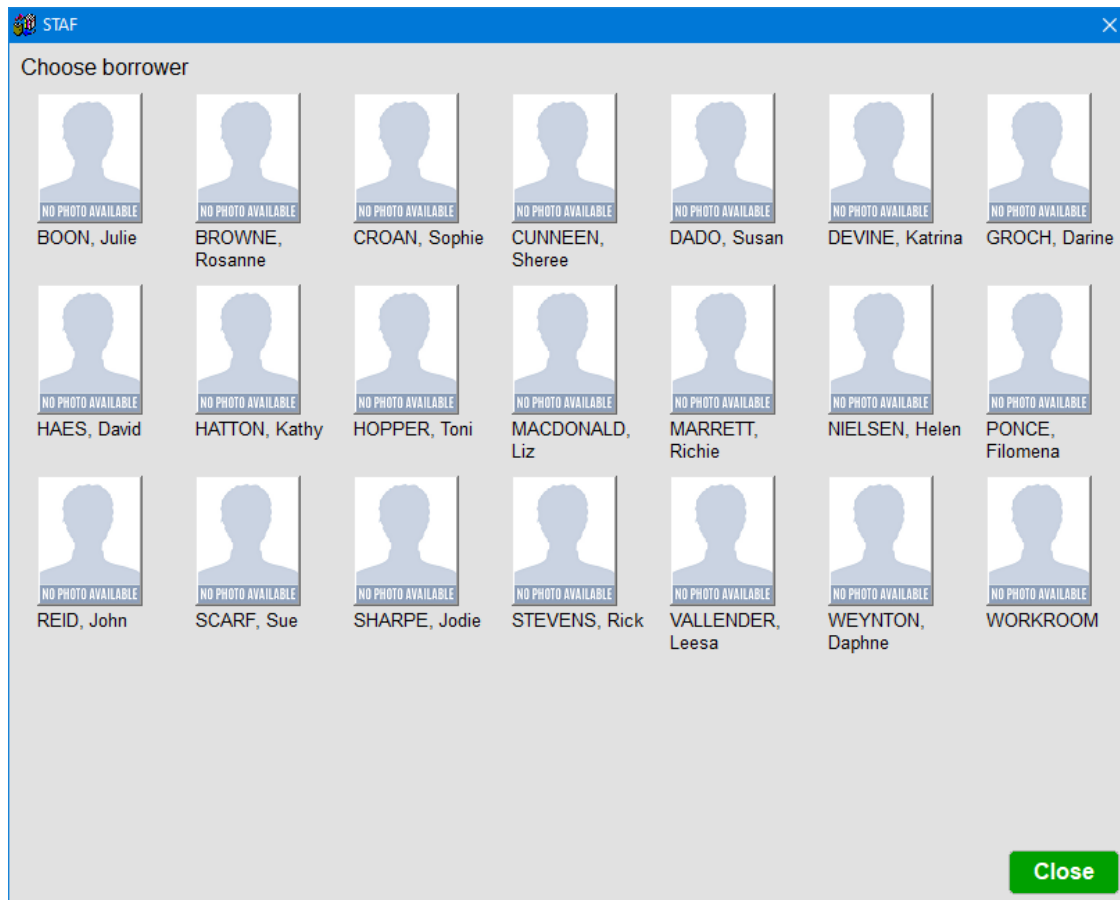
Tap or click on a button to select a class group.



Tap or click on a borrower.

The size of the popup window changes depending on the number of borrowers. A maximum of 96 can be displayed with a screen resolution of 1920 x 1080, arranged in 16 columns across by 6 rows down.

If borrowers do not have photos, a generic image is shown.



Borrower names with items on loan or overdue items appear with different colours.

The colours can be controlled by going to Controls > Circulation Controls > Loans tab and clicking on "Loans colours". The Grid Colours button brings up settings that control the colours displayed. These affect both the normal loans display and the class list chooser names.