

## Bookmark Fact Sheet

# Premier's Reading Challenge

April 2021

Bookmark can compare the books in a PRC book list against the items in the library database, and produce a list of "matches" between the two. Each book in the database that is also in the book list can be marked so they are easily spotted in searches and listed.

- PRC books can be "tagged" for easy spotting in searches.
- Lists of tagged PRC books can be printed and viewed in searches
- PRC books each student has borrowed can be listed.

Tagged books have an asterisk (\*) symbol suffixed to the end of the call number. The PRC cataloguing field holds the book's level, according to the PRC book list.

### Setup for Use

To use the PRC functions in Bookmark, the relevant book list needs to be identified.

Go to Controls then click on General Controls.

Click on the PRC tab.

Click on the relevant book list.

Closing the window automatically saves the selection.

### Downloading the Book List

Once set up, the book list needs to be downloaded from the Internet. This is done by Bookmark itself.

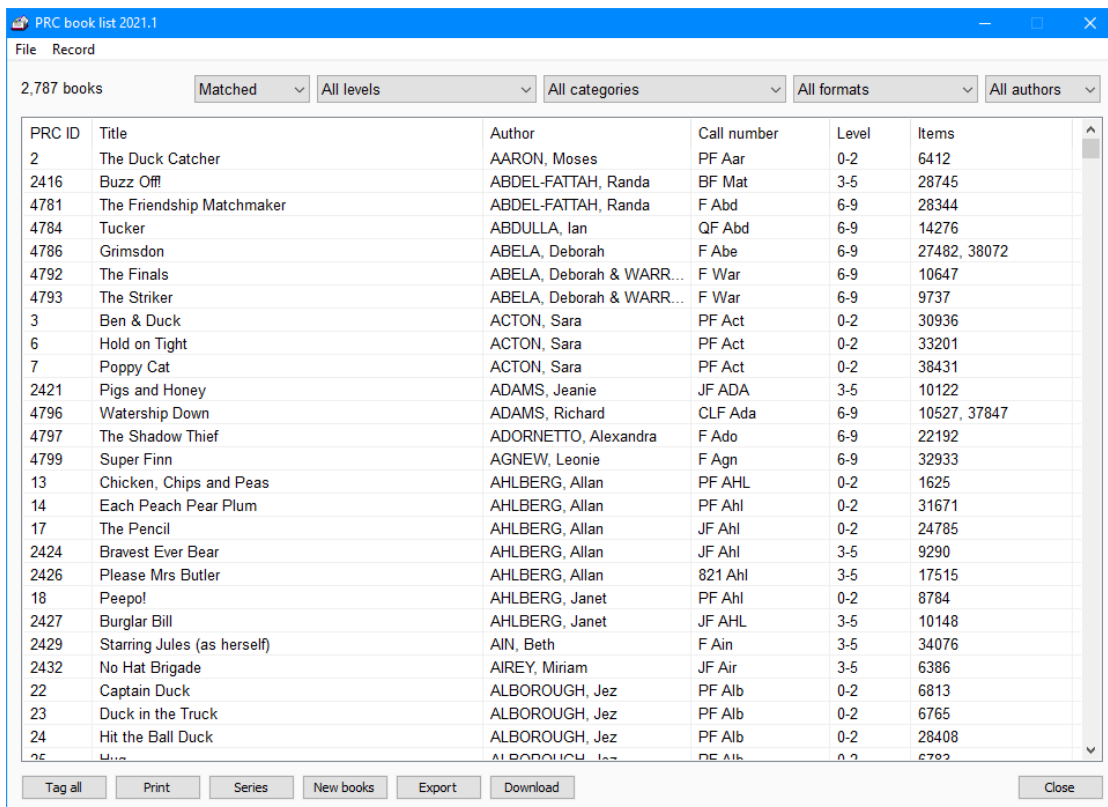
When a new book list is made available, Bookmark will notify you with a popup alert message on the Main Menu at the start of the day. The message will continue to appear each day until the new book list has been downloaded.

Go to Cataloguing then click on the PRC button at the bottom left.

If a message saying a book list is available does not appear, click on the Download button. This forces Bookmark to download a file of the current list from the Internet.

If the comparison process has not yet been done, no call numbers or item numbers will appear. All books in the list are first presented.

When the book list has been downloaded, it will be loaded into a listgrid control. This is a normal listgrid. The list is originally in author order. To change the order, click on a column heading.

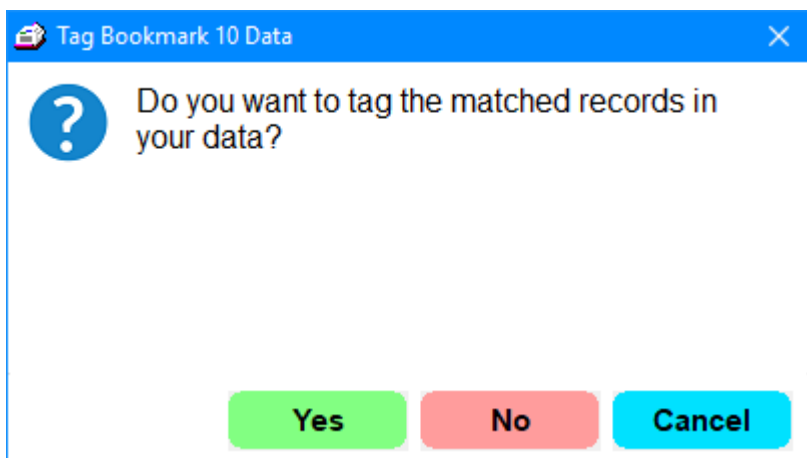


The screenshot shows a window titled "PRC book list 2021.1" with a menu bar (File, Record) and several filter dropdowns: "2,787 books", "Matched", "All levels", "All categories", "All formats", and "All authors". Below the filters is a table with the following columns: PRC ID, Title, Author, Call number, Level, and Items. The table contains 28 rows of book data.

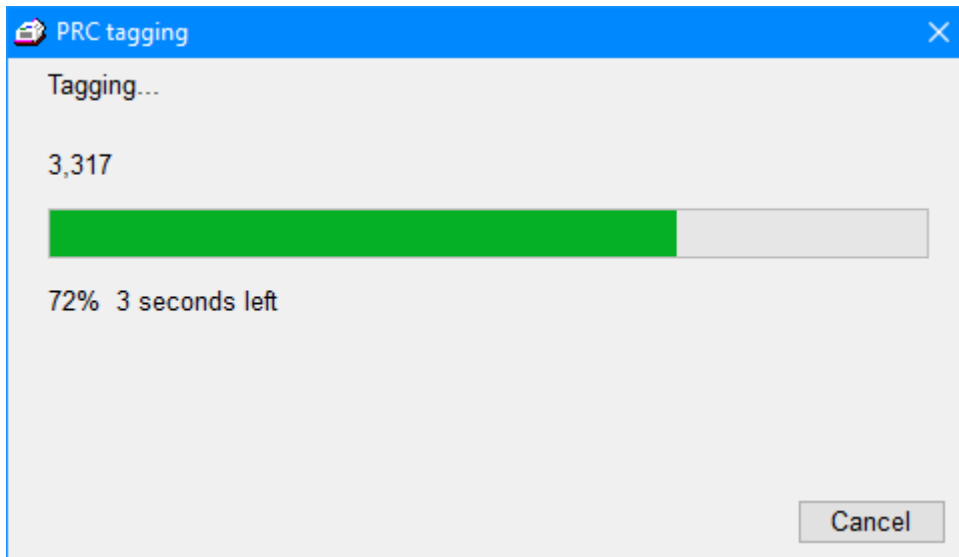
PRC ID	Title	Author	Call number	Level	Items
2	The Duck Catcher	AARON, Moses	PF Aar	0-2	6412
2416	Buzz Off!	ABDEL-FATTAH, Randa	BF Mat	3-5	28745
4781	The Friendship Matchmaker	ABDEL-FATTAH, Randa	F Abd	6-9	28344
4784	Tucker	ABDULLA, Ian	QF Abd	6-9	14276
4786	Grimsdon	ABELA, Deborah	F Abe	6-9	27482, 38072
4792	The Finals	ABELA, Deborah & WARR...	F War	6-9	10647
4793	The Striker	ABELA, Deborah & WARR...	F War	6-9	9737
3	Ben & Duck	ACTON, Sara	PF Act	0-2	30936
6	Hold on Tight	ACTON, Sara	PF Act	0-2	33201
7	Poppy Cat	ACTON, Sara	PF Act	0-2	38431
2421	Pigs and Honey	ADAMS, Jeanie	JF ADA	3-5	10122
4796	Watership Down	ADAMS, Richard	CLF Ada	6-9	10527, 37847
4797	The Shadow Thief	ADORNETTO, Alexandra	F Ado	6-9	22192
4799	Super Finn	AGNEW, Leonie	F Agn	6-9	32933
13	Chicken, Chips and Peas	AHLBERG, Allan	PF AHL	0-2	1625
14	Each Peach Pear Plum	AHLBERG, Allan	PF Ahl	0-2	31671
17	The Pencil	AHLBERG, Allan	JF Ahl	0-2	24785
2424	Bravest Ever Bear	AHLBERG, Allan	JF Ahl	3-5	9290
2426	Please Mrs Butler	AHLBERG, Allan	821 Ahl	3-5	17515
18	Peepo!	AHLBERG, Janet	PF Ahl	0-2	8784
2427	Burglar Bill	AHLBERG, Janet	JF AHL	3-5	10148
2429	Starring Jules (as herself)	AIN, Beth	F Ain	3-5	34076
2432	No Hat Brigade	AIREY, Miriam	JF Air	3-5	6386
22	Captain Duck	ALBOROUGH, Jez	PF Alb	0-2	6813
23	Duck in the Truck	ALBOROUGH, Jez	PF Alb	0-2	6765
24	Hit the Ball Duck	ALBOROUGH, Jez	PF Alb	0-2	28408
25	...	ALBOROUGH, Jez	PF Alb	0-2	6782

## Compare Book List and Database

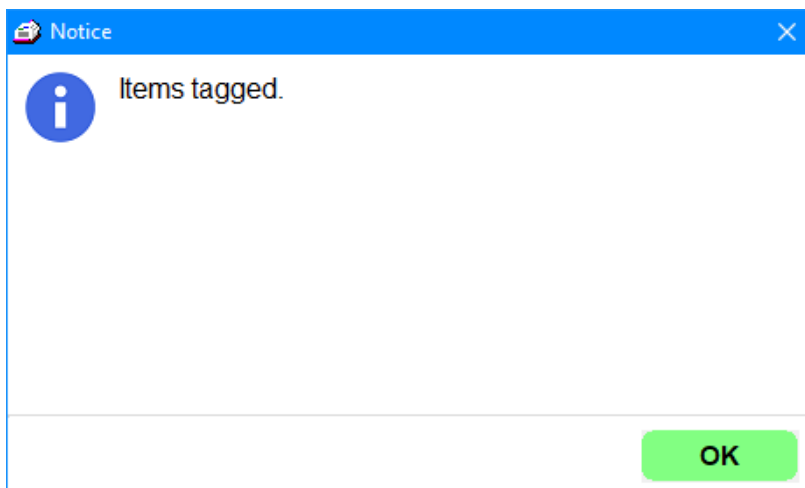
To obtain a list of books in your database that are in the PRC book list, click on the *Tag All* button.



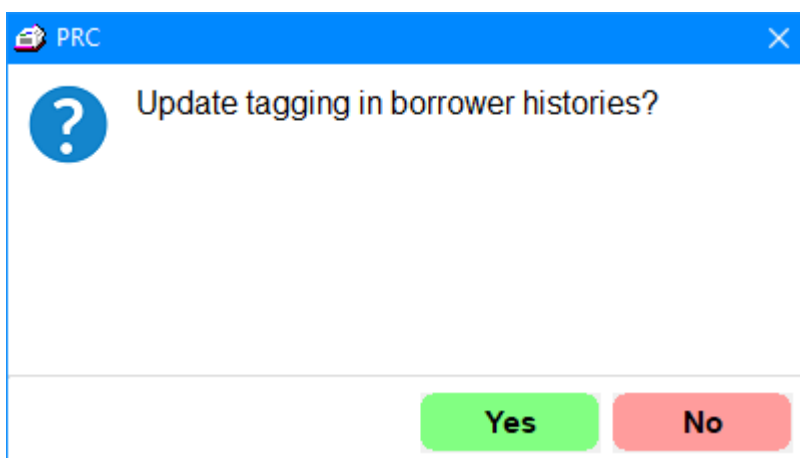
Clicking Yes begins the comparing process.

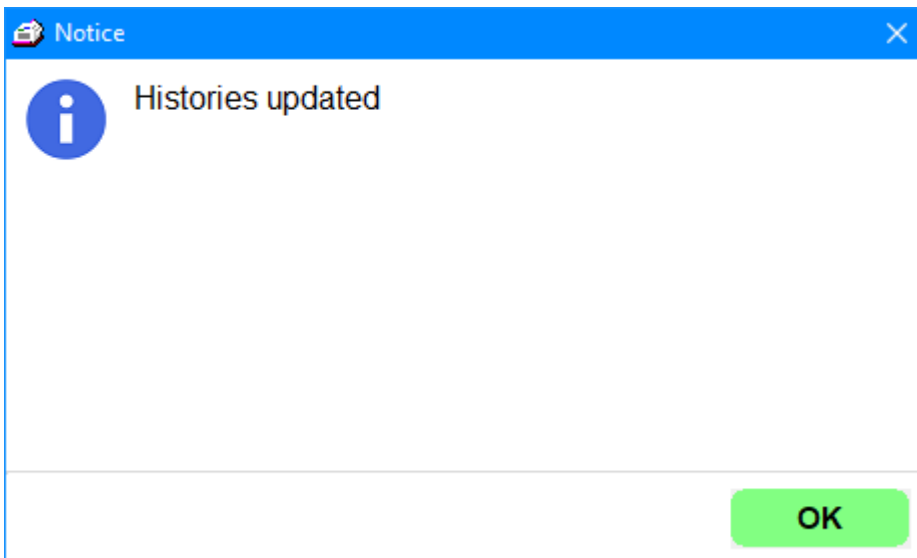
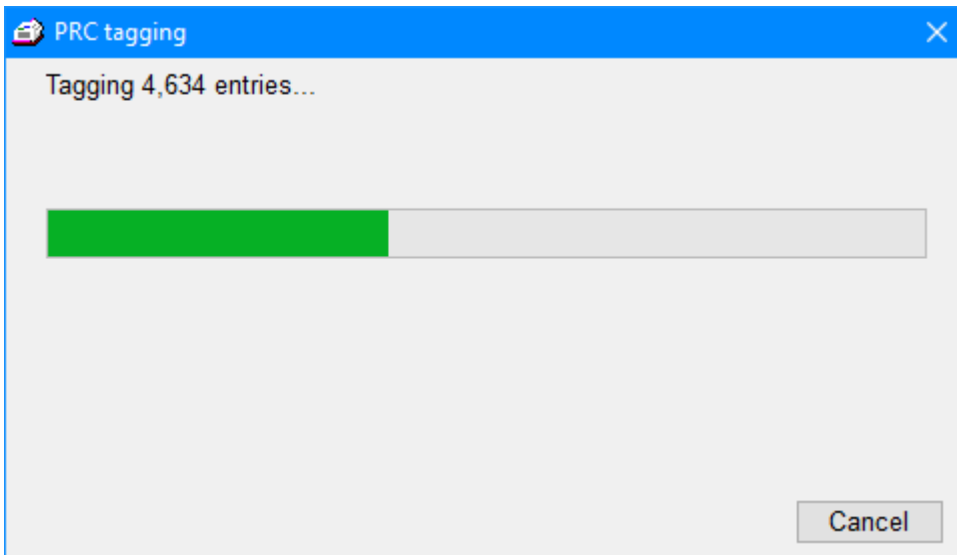


When finished:



The next option allows tagging borrower history records.





This process can be repeated as many times as you would like.

Tagged items have a \* at the end of the call number and their PRC level in the PRC field. This can be seen in AddEdit Items.

The screenshot shows the 'Add / Edit Items' window with the following data:

- Item Number: 38116
- Barcode: I1413381168
- Title: Midnight mischief
- Responsibility: by Fiona Regan ; illustrated Louis Shea
- Series: Double trouble
- Author(s): REGAN, Fiona; SHEA, Louis [illustrator]
- Subjects: Camping - Fiction; Twins - Fiction; Camping
- Collection: School stories
- Call number: F REG \*
- Content type: text
- Media type: unmediated; Carrier type: volume
- Pub.place: Lindfield, NSW
- Publisher: Scholastic Australia
- Pub.year: 2014
- ISBN: 9781743623770; SCIS number: 1663718
- Description: 63 pages : illustrations.
- Lexile: PRC: R-2; Level:
- Status: 1 - Available
- Item type: BF - Bridging Fiction
- Location: Library
- Supplier: P&P
- Cost: 7.99
- Purchase date: 27/08/2014
- Accession date: 27/08/2014
- Due date category: 0 - Normal
- Loan restrictions: 0
- Copies: 1
- Cover: 9781743623770.JPG

The circulation information box shows:

- Borrower: 425 ALLOWAY, Sophia (2MB)
- Due date: 29/10/2014
- Last seen: 31/10/2014
- Issued: 22/10/2014
- Returned: 31/10/2014
- Borrowed: 1
- Reserved: 0

## Cataloguing new books

Once activated, new books are automatically tagged when they are catalogued.

A comparison check can be also deliberately made by clicking on the 3-dot box next to the PRC field.

## How to Stop Tagging

If there is a book that you do not wish tagged, type the single word NOPRC onto the Other line and save. It is not case sensitive and can be in lower case. This prevents the item from being tagged.

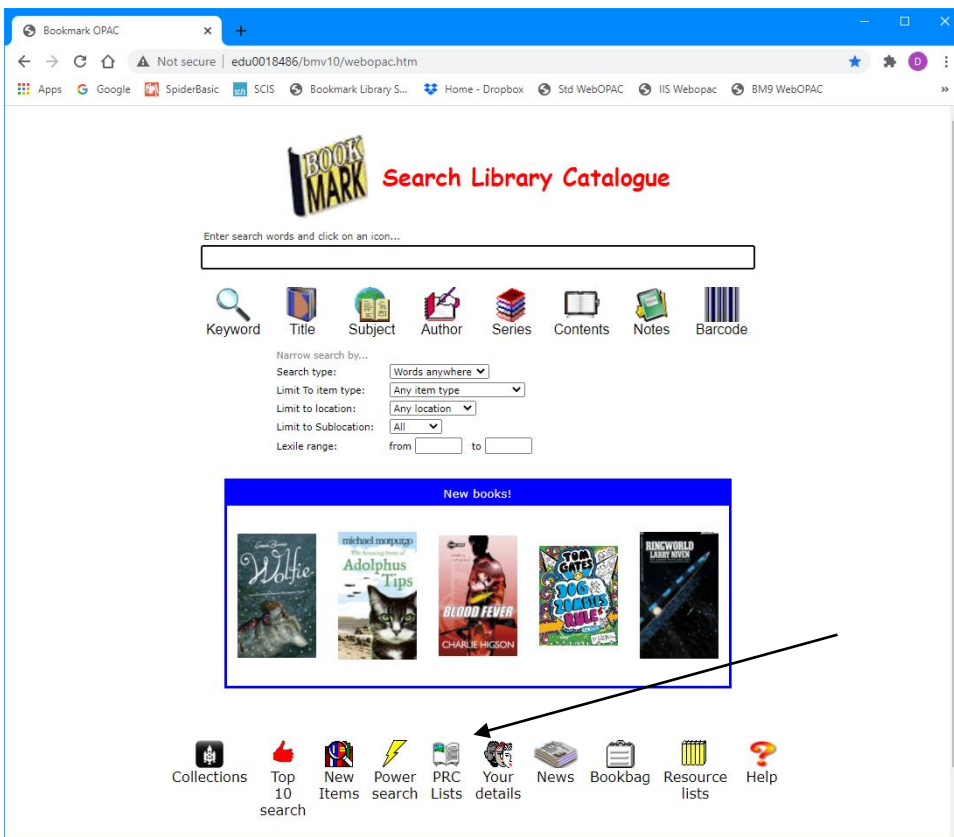
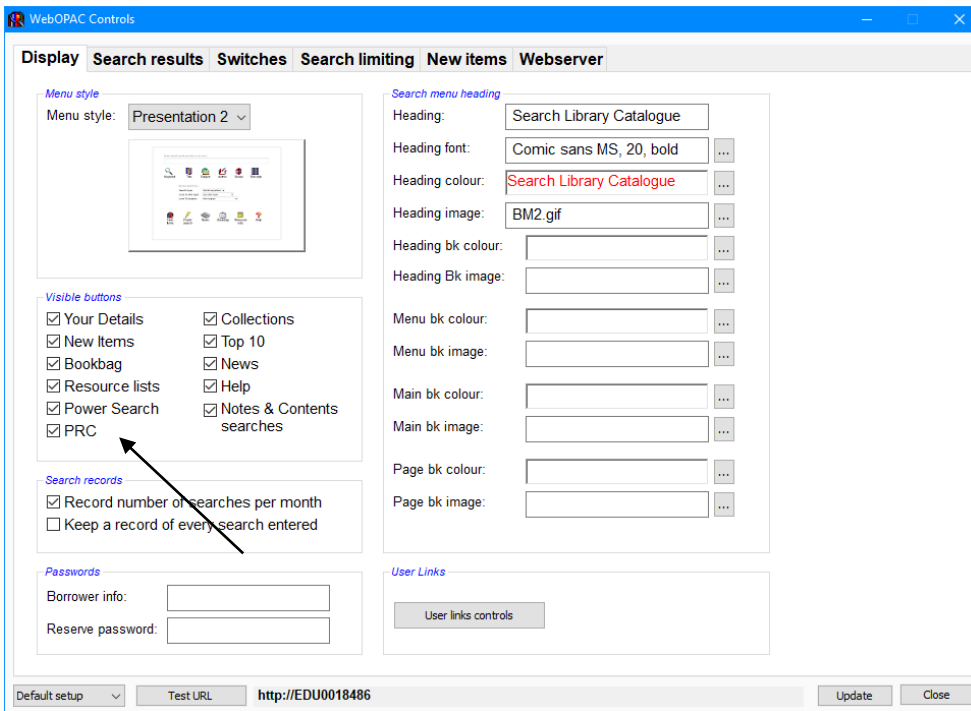
Typing just PRC on the Other line tells the system to leave whatever tagging has been manually done "as is" and not change it during the comparison tagging process. This allows you to tag items not in the list but which are permitted under the "belongs to a series" rule.

## Remove All Tagging

At the top menubar, click on Record then on Remove tagging. When finished, the untagged book list is not displayed, so exit the window then click on PRC again to see that list.

## Viewing the PRC Tagged Items

An icon in Search and Webopac allows anyone to see the list of tagged PRC items. This icon is normally invisible and must be activated. Go to Controls then Search Controls. Tick the checkbox "PRC". For Webopac, go to Webopac controls and tick the same checkbox.



PRC book list 2021.1

1,062 books

PRC ID	Title	Author	Call number	Level	Series
70	Giraffes Can't Dance	ANDREAE, Giles	PF And	0-2	
71	The Magic Donkey Ride	ANDREAE, Giles	PF And	0-2	
76	The Farmyard Cat in Trouble	ANELLO, Christine	PF ANE	0-2	
78	Rumple Crumple Stinky Pin	ANHOLT, Laurence	BF ANH	0-2	Seriously Silly Supercr...
79	Seven for a Secret	ANHOLT, Laurence	JF Anh	0-2	
80	Ordinary Albert	ANTLE, Nancy	PF Ant	0-2	
85	India the Showstopper	ARGENT, Kerry	JF Arg	0-2	
87	Queen of the Night	ARMITAGE, Ronda & ...	PF ARM	0-2	Picture Books
89	The Lighthouse Keeper's Lunch	ARMITAGE, Ronda & ...	JF Arm	0-2	The Lighthouse Keeper
92	An Egg is Quiet	ASTON, Dianna	J591.468...	0-2	
93	The Billycart Ride	ATHERTON, Bruce	JF Ath	0-2	
94	Tough Ol' Teddy	ATHERTON, Bruce	PF Ath	0-2	
95	A is for Australian Animals	ATKINSON, Kathie	J591 ATK	0-2	
97	Ringle Tingle Tiger	AUSTIN, Mark	JF Aus	0-2	
101	I Like Bugs	AYLMORE, Angela	J595.7 Ayl	0-2	Things I Like
102	I Like Cats	AYLMORE, Angela	J636.8 Ayl	0-2	Things I Like
103	I Like Planes	AYLMORE, Angela	J629.133...	0-2	Things I Like
104	I like Soccer	AYLMORE, Angela	J796.334...	0-2	Things I Like
113	Grandfather	BAKER, Jeannie	PF Bak	0-2	
114	Grandmother	BAKER, Jeannie	PF Bak	0-2	
115	One Hungry Spider	BAKER, Jeannie	PF Bak	0-2	
118	Where the Forest Meets the Sea	BAKER, Jeannie	BB 823.3...	0-2	
119	Window	BAKER, Jeannie	BB 823.3...	0-2	
122	One Blue Sock	BALLOU, Emily	JF Bal	0-2	

Early Years (R-2) | All categories | All formats | All authors | Series

Close

The popup menus (at the bottom in Search and the top in Webopac) allow viewing parts of the list, depending on the criteria chosen.

## Reports

Borrower Reports in Reports can list tagged PRC items only in the borrower history report.

List borrower histories

*Date range*

Specify a range of dates for checking histories...

Earliest date to check: 01/01/2021 Oldest

Latest date to check: 13/04/2021

*List titles or number*

List titles in history for each borrower

Show only number of entries for each borrower

List only PRC entries for each borrower

Show only number of PRC entries for each borrower

*Format*

Multiple borrowers per page

One borrower per page

Include borrowers with no history results

OK Go back

Borrower Histories

File Edit View Format

10,848 items in histories for 0 borrowers

Number	Title	Author	Call number	PRC	Loan date
2	CHINCHEN, Di	Class: Gorgeous			
2	Home to mother	Pilkington, Doris.~Lyndon, J...	994.104 PIL *	6-9	23/03/2020
1	The amazing story of Adolphus Tips /	MORPURGO, Michael~FO...	F MOR *	6-9	15/06/2015
3	BATTEN, Sara	Class: 1SB			
27397	The Princess and her Panther	ORR, Wendy~STRINGER, ...	PF Orr *	R-2	04/05/2015
27067	The Princess and the Packet of Frozen ...	WILSON, Tony~DEGENNA...	JF And *	R-2	04/05/2015
27681	The Legend of the Golden Snail	BASE, Graeme	JF Bas *	3-5	04/05/2015
30721	Lone Pine	BROWN, Susie~WARNER,...	JF Bro *	R-2	04/05/2015
20431	Uno's Garden	BASE, Graeme	JF Bas *	3-5	04/05/2015
6393	The Velveteen Rabbit	WILLIAMS, Margery	JF Bia *	3-5	04/05/2015
27581	How Frogmouth Found her Home	KWAYMULLINA, Ambelin	JF Kwa *	R-2	01/05/2015
6388	Tikki Tikki Tembo	MOSEL, Arlene~LENT, Blair	JF Mos *	3-5	01/05/2015
28607	Rabbit's Year	KEIL, Melissa~ROBAARD, ...	PF Kei *	R-2	01/05/2015
24811	How the Birds got Their Colours	LOFTS, Pamela~ALBERT, ...	PF Alb *	R-2	01/05/2015
7814	Flat Stanley	BROWN, Jeff~NASH, Scott	BF Bro *	3-5	27/04/2015
32559	Anzac Biscuits	CUMMINGS, Phil~SWAN, ...	JF Cum *	R-2	17/03/2015
34112	Flight of the honey bee	HUBER, Raymond~Loveloc...	J595.799 Hub *	3-5	24/02/2015
26221	Isabella's Garden	MILLARD, Glenda~COOL, ...	JF Mil *	R-2	20/02/2015
23564	Out of the Egg	MATTHEWS, Tina	JF Mat *	R-2	20/02/2015
7985	The Grandad Tree	COOKE, Trish~WILSON, S...	PF Coo *	R-2	20/02/2015
20461	Poppy's Gift	KUCHLING, Guundie	PF Kuc *	R-2	20/02/2015

Font: Arial Size: 10 6958 lines, ~ 116 pages Print Save Close

The Save button can save the results into a CSV file which can be opened in Excel.

Also, in Your Details in Search and Webopac, a borrower's PRC items can be listed separately. Click on Your Details, bring up a borrower then click on the PRC tab.

Your details

BATTEN, Sara (3) 431 items borrowed  
 Group: 1SB Gender: F  
 Type: Teacher (7) Loan limit: 200

Loans 61 History 431 Reservations 0 PRC 83

Number	Title	Call number	Level	Date
27397	The Princess and her Panther / ORR, Wendy ; STRINGER, Lauren	PF Orr *	R-2	04/05/2015
27067	The Princess and the Packet of Frozen Peas / WILSON, Tony ; DEGENNARO, S...	JF And *	R-2	04/05/2015
27681	The Legend of the Golden Snail / BASE, Graeme	JF Bas *	3-5	04/05/2015
30721	Lone Pine / BROWN, Susie ; WARNER, Margaret ; CIAFFAGLIONE, Se	JF Bro *	R-2	04/05/2015
20431	Uno's Garden / BASE, Graeme	JF Bas *	3-5	04/05/2015
6393	The Velveteen Rabbit / WILLIAMS, Margery	JF Bia *	3-5	04/05/2015
27581	How Frogmouth Found her Home / KWAYMULLINA, Ambelin	JF Kwa *	R-2	01/05/2015
6388	Tikki Tikki Tembo / MOSEL, Arlene ; LENT, Blair	JF Mos *	3-5	01/05/2015
28607	Rabbit's Year / KEIL, Melissa ; ROBAARD, Jedda	PF Kei *	R-2	01/05/2015
24811	How the Birds got Their Colours / LOFTS, Pamela ; ALBERT, Mary	PF Alb *	R-2	01/05/2015
7814	Flat Stanley / BROWN, Jeff ; NASH, Scott	BF Bro *	3-5	27/04/2015
32559	Anzac Biscuits / CUMMINGS, Phil ; SWAN, Owen	JF Cum *	R-2	17/03/2015
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7985	The Grandad Tree / COOKE, Trish ; WILSON, Sharon	PF Coo *	R-2	20/02/2015
20461	Poppy's Gift / KUCHLING, Guundie	PF Kuc *	R-2	20/02/2015
31294	World Food Alphabet / CALDICOTT, Chris	J641.3 Cal *	3-5	20/02/2015
9832	Mv First Cookbook / HOLABIRD, Katharine ; CRAIG, Helen	J641.5 Hol *	R-2	20/02/2015

Details Print Limit date Menu